



University of the People Enrollment Agreement
May 2026

www.uopeople.edu | student.services@uopeople.edu

NOTE: All UoPeople recruitment is conducted in English and the language of instruction at UoPeople is English, except in the Arabic Degree Programs. All new students from non-English speaking countries are required to demonstrate English language proficiency upon admissions, except those studying in the Arabic Degree Programs who will need to show Arabic language proficiency. **IF ENGLISH IS NOT YOUR PRIMARY LANGUAGE, AND YOU ARE UNABLE TO UNDERSTAND THE TERMS AND CONDITIONS OF THIS ENROLLMENT AGREEMENT, YOU HAVE THE RIGHT TO OBTAIN A CLEAR EXPLANATION OF THE TERMS, CONDITIONS, CANCELLATION AND REFUND POLICIES IN YOUR PRIMARY LANGUAGE.**

Contact the UoPeople Office of Student Services at student.services@uopeople.edu for further assistance.

Student Enrollment Information:

Student Name:

Applicant ID:

Address:

City:

State/Province:

Zip:

Country:

Phone Number:

Email:

Start Date:

Scheduled Completion Date:

This Enrollment Agreement is for the following Program of study:

Required number of credits:

Required number of courses:

Definitions:

The period covered by the enrollment agreement shall be as follows: A maximum of two years for any Certificate program, starting from the date on which the Enrollment Agreement is signed.

Fees and Charges:

(a) All fees outlined in this Agreement are in US Dollars.

(b) Students are required to pay both the Application Fee and Course Assessment Fees.

University of the People does not charge any tuition to students at this time; however, the applicable fees must be paid.

Following are charges for Tuition and Fees for the current academic year:

Application Processing Fee:



\$60 per application, as a one-time fee (nonrefundable) per application.

For those who saved their spot on or after June 7, 2026, the total estimated fees are as follows:

Application Processing Fee:

\$60 per application, as a one-time fee (nonrefundable) per application.

Course Assessment Fee:

\$320 per student per Course Assessment Fee.

Tuition:

There are currently no tuition charges for the student.

Application Fee

The Application Fee must be paid by an applicant along with their application for enrollment. Applicants eligible for a scholarship upon admittance may be awarded a University Grant to waive the Application Fee. The availability and award of University Grants shall be determined by UoPeople.

Course Assessment Fees

Course Assessment fees must be received two (2) days prior to the beginning of the term to be eligible to study.

Students are encouraged to plan, anticipate and budget for all Course Assessment Fee payments to avoid interruption of their academic schedule.

The following refund schedule applies if a student pays the Course Assessment Fees and then drops or withdraws from a course:

<u>Course Week</u>	<u>Percentage of Assessment Fee Refund</u>
<u>Week 1</u>	<u>90%</u>
<u>Week 2</u>	<u>75%</u>
<u>Week 3</u>	<u>65%</u>
<u>Week 4</u>	<u>55%</u>

Cancellations before the beginning of the course are eligible for a 100% refund.

Refunds are not available after the beginning of Week 5 of the Course.

The University reserves the right to change the cost of the Application Fee and the Course Assessment Fees. The amount of the Course Assessment Fees will be reviewed annually, and any change to the fee amount will be effective as of September 1 for each academic year. Students will be notified of any change in fees no later than June 1 prior to the start of each academic year.



Total Estimated Fees Current Term

Full-time enrolled certificate student estimated charges per terms are \$640 (\$320 Course Assessment Fee x 2 courses (the recommended full-time term load) plus \$60 Application Fee paid prior to enrollment. The estimated charges will vary based on the number of courses for which a student enrolls based on a per Course Assessment Fee of \$320. This amount may be reduced by a University Grant, if applicable.

For those who saved their spot on or after June 7, 2026, the total estimated fees are as follows:

Certificate Program	Application Fee	Course Assessment Fee (per course)	Number of Courses	Total Estimated Fees*
Certificate Game Design	\$60	\$320	6	\$1980

*The above estimated fees are based on the successful completion of all courses (assuming a single sitting for each course). Students who are required to repeat courses will incur an additional Course Assessment Fee for each additional course taken.

Payment Terms and Financial Arrangements

All fees are the responsibility of the student. The University accepts no responsibility for credit card, bank, money transfer, check or other fees or charges incurred by the student in paying fees to the University. Deadlines for payment of fees are set out in sections above.

False Statements, Misrepresentation, Fraud

The University reserves the right to deny admission or take any other disciplinary action, including terminating enrollment, if an applicant makes any false or misleading statements, or encourages another applicant to make false or misleading statements, including with respect to the obtaining of a University Grant, regardless of whether such grant is awarded.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT UNIVERSITY OF THE PEOPLE

The transferability of credits you earn at University of the People is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn is also at the complete discretion of the institution to which you may seek to transfer. If the credits and/or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer or enroll after attending University of the People to determine if your courses and/or degree will transfer or be accepted. Those requiring an official transcript from UoPeople in order to transfer to a different institution who have not yet graduated from UoPeople will be required to pay a \$15 fee.



**THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON
ENROLLMENT: \$0**

I UNDERSTAND THAT THIS AGREEMENT BECOMES LEGALLY BINDING WHEN SIGNED BY ME AND ACCEPTED BY THE INSTITUTION.

I understand that this is a legally binding contract. My signature below certifies that I have read, understood and agreed to my right and responsibilities, and to the institution's cancellation and refund policies have been clearly explained to me.

Name:

Signature:

Today's Date:

For School Use Only - Do Not Fill In

I certify that University of the People has met the disclosure requirements of the California Postsecondary Education Act of 2009 and that this Enrollment Agreement is accepted.

Signature: Jonathan Velez

Date of signing:

Name: Jonathan Velez

Title of School Official: Registrar



**THE FOLLOWING TERMS AND CONDITIONS ARE A PART OF THIS
AGREEMENT**

Terms and Conditions:

General.

This Agreement is a **legally binding agreement when signed by the student and accepted by the University**. By signing this Agreement, students acknowledge that they have been given reasonable time to read and understand it and that they have been given: (a) a written statement of the refund policy including examples of how it applies; and (b) a University Catalog and/or a link to a University Catalog including a description of the course or educational service including all material facts concerning the University and the Program or course of instruction that are likely to affect their decision to enroll.

Student's Right to Cancel.

A student has the right to cancel this Agreement at any time. A student's notice of cancellation must be received by the University in writing via email to student.services@uopeople.edu. Cancellation is effective on the date written notice of cancellation is sent.

Notice of Cancellation is effective if it shows that the student no longer wishes to be bound by this Agreement or to continue his or her attendance at the University. If the student cancels this Agreement, the student shall not be liable to the University and the University shall refund any money paid through attendance at the first class session or the seventh day after enrollment, whichever is later, excepting any non-refundable fees.

Refund Information.

The Application Fee is not refundable except in instances where applicants withdraw their application for admission before an admissions decision is made. Applicants may write a formal request for a refund of the Application Fee to their personal Admissions Advisor. If approved, refunds will be available to the applicant within 30 days of the submission of the formal request and the refund will be issued using the same payment method used by the applicant to pay the fee.

Students have the right to withdraw from a course of instruction at any time. Students who remain in their course beyond the course withdrawal deadline are not eligible for a refund of the Assessment Fee. The Assessment Fee is only refundable in instances where the University has canceled a student's course or if the student's work was not assessed at all during the course.

Loans.

If a student obtains a loan to pay for their fees, that student has full responsibility for repaying the full amount of the loan plus interest, less the amount of any refund.

Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of Delaware only. Any unresolved dispute that is related to this Agreement and has not been amicably resolved shall be brought before a court of competent jurisdiction in the State of Delaware, which will have sole jurisdiction in this regard.

Termination Date.

This Agreement will terminate as follows:



A.S Degree: Five (5) years from the date studies commence.

B.S Degree: Ten (10) years from the date studies commence.

B.A Degree: Ten (10) years from the date studies commence.

Graduate Degree: Five (5) years from the date studies commence.

Students must have completed the Degree Program of study prior to the Termination Date. Failure to do so will result in termination of a student's enrollment.

Extensions of the time to complete a degree will be considered on a case-by-case basis, upon proof of extenuating circumstances. There are no special charges or fees associated with making a request for a special review or for extending enrollment.

Information on reinstatement procedures is contained in the University Catalog.

University Obligations

University of the People offers a unique, exclusively online learning experience that combines peer-based and collaborative learning with information technologies and the internet. All learning takes place online, and courses take place over a nine-week term. Generally, each term has eight weekly learning units and a four-day period for preparing for and taking the final exam. The weekly study units are made available one week at a time at the start of the new Learning Week and students always have access to the completed units. Via the Virtual Learning Environment, students share resources, exchange ideas, discuss weekly topics, submit assignments, and take exams.

To ensure the integrity and academic excellence of the University, and to ensure that students derive maximum benefit from their program of studies at the University, the University is obliged to:

- (a) implement its mission and institutional goals;
- (b) deliver up-to-date and high-quality academic programs and instructional materials, and ensure that academic standards are maintained;
- (c) provide a comprehensive curriculum and courses to enable students to earn sufficient credits toward their degree program;
- (d) provide student services, academic advising and ancillary support services to help students complete their studies successfully;
- (e) maintain its technological systems to enable students to access their courses, records, forms and University information;
- (f) evaluate and improve its programs, courses and services;
- (g) provide accurate and truthful information regarding its programs and services;
- (h) uphold all University policies and procedures and apply these fairly;
- (i) maintain and protect student records and privacy; all in accordance with the University's Privacy Policy;
- (j) ensure the engagement of competent and qualified University directors, officials, faculty and employees; and
- (k) manage the University's affairs ethically, financially, responsibly and in full compliance with the law.



Student Obligations.

To ensure the integrity and academic excellence of the University and to ensure that each student derives maximum benefit from his or her program of studies at the University, students are obliged to:

- (a) read and comply with the Code of Conduct (set out in the University Catalog and other provisions of the University Catalog (including those in relation to the matters restated here));
- (b) comply with all other University policies, requirements and procedures;
- (c) conduct coursework with integrity, including submitting their own original work;
- (d) conduct themselves in a professional manner, treat all other students, faculty, volunteers and administrators with respect, and refrain from any behavior that may be deemed to be offensive, discriminatory, threatening, bullying or deliberate embarrassment or harassment of others;
- (e) refrain from engaging in deceptive, dishonest or fraudulent behavior, including encouraging or inducing another applicant or student to engage in such behavior;
- (f) comply with the instructions in the course syllabus and the reasonable directions of instructors;
- (g) participate actively in class, course and discussion forums;
- (h) submit assignments and coursework on time and as required;
- (i) fulfill peer assessor responsibilities fairly, non-competitively and professionally;
- (j) maintain Satisfactory Academic Progress as described in the University Catalog; and
- (k) meet all financial obligations to the University.

Complaints.

For internal grievances, grade appeals and complaints about academic issues, students should refer to procedures, including the grievance procedure outlined in the University Catalog. Nothing in the grievance procedure should be taken as precluding any right that the student may have to seek any contractual or other legal remedies.